

Caldwell Methodist Church
Board of Stewards Meeting Minutes
Monday, February 12, 2024

BoS MEMBERS: Becky Aldridge– Chair Tommy Griffin Bridget Ingram
Kevin McMachen Michael Bennett Brad Blaha
Jessica Kreusel Bill Johnson Kirk Chapman
Monica Odenbach Bill Freeman
Absent:
Visitors: Victoria Sandage, Maryann Baron, Rebecca Chapman,
Dawn McMachen

CALL TO ORDER: Becky Aldridge, Chair, called the meeting to order @ 6:18 p.m.

OPENING PRAYER & DEVOTIONAL: Pastor Kevin McMachen

OPEN COMMENTS:

APPROVAL OF MINUTES: Meeting minutes of January 8, 2024 were presented for discussion and approval. Will change BoS Attendees to BoS Members and add Absent to the minutes to make it more clear who the members are and who was not present at the meeting that month. Minutes will be typed up and sent out to members within one week of the meeting for review. Motion was made by Becky Aldridge and seconded by Michael Bennett to accept the minutes as presented. Motion was approved unanimously.

Finance:

1. Monthly Financial Report - Becky Aldridge and Monica Odenbach shared the monthly financial report. All reports were reviewed and discussed.
2. Update on Financial Status - Becky Aldridge and Monica Odenback shared the Church Financial Status, Account Balances at the Bank as of 2/12/2024, and 2023 Total Income Budget Projection.
3. Review and approve the 2024 Budget- Budget documents were reviewed. Motion made by Pastor Kevin McMachen and second by Kirk Chapman to approve the budget. Motion was approved unanimously.
4. Maryann spoke about the budget for Youth and WNL. She said the youth and children group for WNL is growing. More volunteers and more kids are attending. She and several others went to check out 2 different youth camps for the summer, Glen Lake and Lake

View. They were very impressed with improvements made at Lake View. They said it is well organized, cost effective, lots to offer the different age groups of the youth in our church.

General Business:

1. Team to update governing documents- Bridget Ingram requested help to review and revise the current governing documents. She needs help with changing them from United Methodist Church to Global Methodist Church and the guidelines. Bill Freeman, Tommy Griffin, and Kirk Chapman will help her.
2. Security Team - Bo Aldridge updated the board. At the Feb. 1st security meeting the decision was made to patrol and walk around during church service to be a presence around the church during the service. Will check to make sure doors are closed and locked. Gym door found unlocked during church service. * Request for radios in the nursery for workers to be able to call for assistance if needed. * Will get a cost to add more cameras to be able to see around the outside of the buildings and the parking lot. *Train the team on different situations and how to best handle them.
3. Change agent forms- Change Chairman of the Board- have to change this form with Becky Aldridge as the new Chairman of the Board and file with the State of Texas.
4. Review Board of Stewards Guideline Document- Members reviewed and discussed the BoS operating guidelines.
5. Victoria Sandage- MDO update-Presented the budget for January for MDO, mentioned several community events she has participated in and represented the MDO program, hosting a Special Needs Dinner.

SPRC REPORT: Personnel Update, we reviewed updated job descriptions for Music & Worship Director, Pianist, and Organist and approved the updated versions.

TRUSTEES' REPORT:

1. Yellow House- Nothing new to report, the house is vacant and winterized.

OLD BUSINESS:

1. Brad Blaha spoke with Cesar to verify he has insurance for his lawn company and will get us a copy of it. Start contract with him and his company March 1st.

2. Utica- Pastor Kevin McMachen suggested someone reach out to different companies to obtain bids concerning the cost of insurance for the church.

NEW BUSINESS:

1. Monica Odenbach would like bibles available at each pew. Will look into bibles in our library and possibly purchase bibles.
2. Brad Blaha asked about streaming the church service on the TV's in the fellowship hall and nursery. Kevin McMachen has a meeting scheduled with AV to discuss this idea.
3. Bill Johnson has concerns with the retaining wall outside the church. He feels it needs to be repaired to help keep water from coming into the basement. Suggested it needs to be built up to shed water away from the side of the church. Tommy Griffin will get some measurements and an estimate on the cost to fix it.
4. Basketball Goal glass is broken. Tommy Griffin is getting an estimate to replace the glass.

CLOSING PRAYER – Kirk Chapman

Meeting adjourned by motion made by Kevin McMachen and second by Becky Aldridge @ 8:44 pm. Next meeting is scheduled for March 11, 2024 at 6pm.