

Caldwell Methodist Church
Board of Stewards Meeting Minutes
Monday, September 11, 2023

BOS ATTENDEES: Pastor Kevin McMachen Mark Telg – Chair Tommy Griffin
 Bridget Ingram Becky Aldridge Brad Blaha
 Ron Olive Michael Bennett Jessica Kreusel
 Kirk Chapman

CALL TO ORDER: Mark Telg, Chair, called the meeting to order @ 6:01 p.m. Mark welcomed new members Jessica Kreusel, who will fill the vacant secretary position, and Kirk Chapman, who will help with SPR.

OPENING PRAYER: Pastor Kevin McMachen

OPENING COMMENTS: Janet Schafer spoke of her support of the Board and how she hopes that the Board and the congregation will make reaching out to those who have not been attending a priority as well as giving support to those who have left the church.

APPROVAL OF MINUTES: Meeting minutes of August 14, 2023 were presented for discussion and approval. Motion was made by Tommy Griffin and seconded by Bridget Ingram to approve the minutes as presented. Motion was approved unanimously.

SPR: Personnel update. The church is looking for people to fill the following positions: Children’s Ministry, MDO Director, and part-time help in the nursery. Please share with your friends and family these vacancies so we can get the positions filled.

TRUSTEES:

1. Responsibilities/coordination of church rental events – Bridget presented the Wedding Event Policy for BoS consideration. The BoS was supportive of the policy to date. Bridget will consult with Kevin and Phillip on the fee schedule and bring that to the next meeting. Bridget stated that the Event Coordinators team was being built and once the policies are in place the team will meet and discuss the plan for going forward.
2. Security Team- Becky reported that the team is being built and that there should be more information available at the next BoS meeting.
3. K L Landscape – Brad Blaha working with Michael Bennett to research alternative companies.
4. Update By-laws – were discussed and with a few corrections will be ready to present to the Charge Conference in November. Tommy Griffin moved to approve the corrected copy of the By-laws with a second from Bridget Ingram, and approved unanimously by the BoS. Copies will be made available to the congregation prior to the Charge Conference.
5. Church Van – options were discussed. A new church van has been ordered with an expected delivery date of 6-9 months, which is an extension from the original date. Bud Cross notified Tommy Griffin there were no more 2023 vans available and the 2024 models will be slightly more expensive. Suggestions to research used vans that were in good condition and to see

what might be out there and the cost and financing of the same. Hoping to have prices for the October BoS meeting.

6. AC Units for Office and Gym – discussion on one of the gym HVAC being completely and irreparably broken. Replacement for this will be about \$30,000. The office is better, but still needs some work done on it. Funds will need to be raised for the gym HVAC to be replaced before we go back into summer in 2024.
7. Insurance Renewal Letter – Tommy Griffin is talking to the insurers and getting some quotes. It was suggested that he have Jayson Lyday review the quotes as he has helped us in the past with the review.
8. Oil & Gas (sale of Daylight Petroleum, LLC) – Daylight Petroleum has sold and the new owner reached out to the church and requested to be able to direct deposit our benefits from our shares. Pastor Kevin moved that we have Laura get them set up to direct deposit our funds to our bank account, with a second from Michael Bennet and a unanimous approval from the rest of the BoS.

FINANCE REPORT:

1. Monthly financial report – Summer tithing slump is improving. Edward Jones accounts are up slightly.
2. Staff Credit Cards – the form for staff to sign to get a church funded credit card and the limits they will have was approved by the BoS. Bridget Ingram moved for the approval with a second by Becky Aldridge and approved unanimously by the BoS. Pastor Kevin will present to staff.
3. Capital Campaign – with the need to replace the gym HVAC and the purchase of a van, the BoS discussed the possible need for a Capital Campaign. A committee will be formed and work will begin.

OLD BUSINESS:

1. Campus Wi-Fi System – Pastor Kevin located nodes that would help expand the Wi-Fi ability on the church campus for a cost of \$697.36. There will be limits on the amount of space that can be used and the ability to bump off misusers. Brad Blaha moved to purchase the system and get it installed, Tommy Griffin seconded and the BoS approved unanimously.
2. New Church Signs – Tommy Griffin stated the new signs for the church are in production – no date of install is known at this time.

NEW BUSINESS:

1. Live Streaming Services – Pastor Kevin moved that we get back to live streaming the services on You-tube and if the recordings are good, also put on the Church website and Facebook page. Brad Blaha seconded the motion and it was approved by the BoS unanimously.
2. Tommy Griffin has had a request by someone to use the gym for private tutoring lessons. The board discussed and felt that it would be a liability, so it was decided to decline the request.
3. Charge Conference Date was discussed and set for November 5, 2023. The meeting will begin with a potluck dinner at 4:00 pm and the meeting to follow. All the membership of the church is encouraged to attend.
4. Kirk Chapman stated that there will be a Family Meal for all the congregation on November 12, 2023 and the church will recognize and honor the BoS.

CLOSING PRAYER: Brad Blaha

Meeting adjourned by Mark Telg @ 08:00 p.m. Next monthly BoS meeting scheduled for **October 9th, 2023 at 6pm.**