



Caldwell Methodist Church Board of Stewards Meeting Minutes

With additional email vote added

Monday, March 11, 2024

BoS MEMBERS:

Becky Aldridge, Chair	Tommy Griffin	Bridget Ingram Kevin
McMachen	Michael Bennett	Brad Blaha Jessica
Kreusel	William "Bill" Johnson	
Kirk Chapman	Monica Odenbach	Bill Freeman
Absent: Jessica Kreusell	William "Bill" Johnson	

Visitor(s): Victoria Sandage

CALL TO ORDER: Becky Aldridge, Chair, called the meeting to order @ 6:05 p.m.

OPENING PRAYER & DEVOTIONAL: Pastor Kevin McMachen

OPEN COMMENTS: Board of Stewards Binders have been updated and handed out to the new board members and board members that have been on the board for a while were asked to bring in their binders for an update as well. Also, the Stewardship Leader Covenant was handed out to the group and each read through and signed their commitment to the Board of Stewards.

APPROVAL OF MINUTES: Meeting minutes of February 12, 2024 were presented for discussion and approval. Bridget Ingram made a motion to approve the minutes as presented and Michael Bennett second the motion, which the Board approved unanimously.

Finance:

1. Monthly Financial Report - Becky Aldridge and Monica Odenback shared the Church Financial Status, and Account Balances at the Bank and Edward Jones as of 3/11/2024.
2. Memorials were discussed and the process for thank you notes with those needs to be updated.
3. End of year statement received very good reviews this year.
4. More processes are being put in place to help the church finances keep flowing smoothly, for reporting expenses and getting expenditures approved.
5. With the changing of responsibilities that happened in the new year, and William "Bill" Johnson being added to the Finance team, we discussed adding Bill to the bank and Edward Jones accounts. The following are the individuals that have signing authority on the accounts listed:

Authorized signers on the Citizens State Bank Accounts to be as follows:

For General Fund: Becky Aldridge, Kirk Chapman, Monica Odenbach and William Johnson

For Revolving Fund: Becky Aldridge, Kirk Chapman, Monica Odenbach and William Johnson

For Building Fund: Becky Aldridge, Kirk Chapman, Monica Odenbach and William Johnson

For Youth Acct Fund: Becky Aldridge, Kirk Chapman, Monica Odenbach and William Johnson

For Lightsey Contingency Fund: Becky Aldridge, Kirk Chapman, Monica Odenbach and William Johnson

For Mother's Day Out Acct: Becky Aldridge, Kirk Chapman, Monica Odenbach, Victoria Sandage, and William Johnson

For Night Deposit Drop Agreement: Becky Aldridge, Monica Odenbach, Bridget Ingram, Thomas Griffin, and William Johnson (pick up contacts Mary Ann Baron and Victoria Sandage are not changing)

Authorized signers on the Edwards Jones Accounts to be as follows:

Michael Hester, Becky Aldridge, Kirk Chapman, Monica Odenbach and William Johnson

Motion was made by Pastor Kevin and seconded by Bridget Ingram and approved unanimously.

5a. Via an email vote, it was discussed to create a Children Acct Fund (to be used like the Youth Acct Fund) where any fundraising or special donations will be deposited for the Children's Special Activities.

Motion was Monica Odenbach and seconded by Bridget Ingram and approved by majority email vote.

6. Having a petty cash fund was discussed and it was decided not to move forward with this at this time.

General Business:

1. Security Team - Had a training meeting this month and discussed situations the team might encounter to prepare everyone with what to do if the situation came up. Security team is looking at some type of radio to have for the security team member and specifically to be in contact with the Nursery workers on Sundays.

More team members are needed - please have anyone interested reach out to the office to be connected to the team.

2. Approve updated governing document - document was reviewed with changes discussed. Changes were basically getting the document updated to be in alignment with the Transitional Book of Doctrines and Discipline. Monica Odenbach moved to approve it with Tommy Griffin making the second. Motion was passed unanimously. Document is attached for reference. Document must be approved at a church conference by the membership of

the church.

3. Establish a church conference date to approve the 2024 Budget and the Governing Document approved by the board in item 2. Suggestion was made for April 7th, 2024, needs to be confirmed with the Presiding Elder and then advertised to the church.
4. Victoria Sandage- MDO update-Presented the budget for February for MDO, mentioned that the enrolled student count is up to 12 with several getting ready to start, she passed out two fliers for upcoming events (Spring Photos and the Easter Egg Hunt for the MDO). Victoria also mentioned they are hoping to expand on the program for the summer months so that siblings could come in and spoke of other ways to increase the numbers of students. She also spoke of rebranding to make it known we are more than a Mother's Day Out Program and the kids are learning while they are here.

SPRC REPORT:

1. Personnel Update
2. A letter of concern was read and discussed by the board with follow up action agreed on.

TRUSTEES' REPORT:

1. Church work day has been set for March 23rd, 2024 from 8:00 am - 2:00 pm. Lunch will be provided for the workers.
2. A request for use of the round tables for the upcoming FFA fundraiser was received and approved by the board.
3. New lawn care team started today and received reviews.

OLD BUSINESS:

NEW BUSINESS:

1. Concerns were raised about the church supporting Christian Care. They need more volunteers and would like a financial donation. We are not able to give a financial donation at this time, but we encourage members to do so if they are able.
2. Questions on the Endowment Funds were discussed and will be looked into and discussed at a future meeting.
3. Spring Fling - fellowship opportunity for the church here in the Fellowship Hall. Scheduled for April 20, 2024, more information will be advertised.
Church Picnic at the park discussed as a future activity.
4. Banners from the Sanctuary - the old banners from the sanctuary are in storage and discussion on what to do with them. More discussion to happen at a future meeting.

CLOSING PRAYER – Pastor Kevin McMachen

Meeting adjourned by motion made by Michael Bennett and second by Brad Blaha @ 8:30 pm. Next meeting is scheduled for April 8, 2024 at 6pm.