



**Annual  
Charge/Church  
Conference  
Minutes**

*The Charge Conference is “the basic unit in the connectional system” (§338.1). During this annual meeting, members “review and evaluate the total mission and ministry of the church, receive reports, elect leaders, and adopt objectives and goals... in keeping with the objectives of the GMC.” (§339.3)*

Meeting time, day, date, and year: 4:00 PM on 7 April 2024  
Meeting place: Caldwell Methodist Church Sanctuary  
Name of Church: Caldwell Methodist Church  
City and State: Caldwell, Texas  
Name of Senior or Sole Pastor: Rev. Kevin L. McMachen  
Name of Area: Brazos Valley Area  
Name of Elder Presiding at the meeting: Rev. Polly Standing  
Name of Recording Secretary: Mrs. Jessica Kreusel  
Name of person completing this information: Rev. Kevin L. McMachen  
Meeting convened as Charge or Church Conference? Church Conference  
Meeting duly announced at least ten days in advance in three or more ways. (check one)

YES     NO

Please sign the Attendance Roll as either a professing member who has the right to vote or as a visitor or other kind of membership.

**Church Council Agenda**

- I. Opening Prayer
- II. Introduction of Presiding Elder, Rev. Polly Standing
- III. Business items
  - a. Adoption of the revised *Board of Stewards Organizational Document*. (attached Item A)
    - i. Motion to adopt document made by Bridget Ingram (SPRC)
    - ii. Seconded by \_\_\_\_\_
    - iii. Result \_\_\_\_\_
  - b. Adoption of proposed *2024 Budget* (Attached Items B and C)
    - i. Motion to adopt budget made by Monica Odenbach (Finance)
    - ii. Seconded by \_\_\_\_\_
    - iii. Result \_\_\_\_\_
- VI. Closing prayer

Signed:

Presiding Elder \_\_\_\_\_

Recording Secretary \_\_\_\_\_

*Note: Copies of these completed (with attachments) and signed charge/church conference minutes go to:*

1. *the local church and*
2. *the Presiding Elder (who sends minutes electronically in pdf format to the ETX Conference Office to save in the church's electronic file).*

*Include a copy of the "sign-in page" or list of names of all present (noting non-voting members), along with all reports and resolutions considered.*

*Now to him who is able to do far more abundantly than all that we ask or think, according to the power at work within us, to him be glory in the church and in Christ Jesus throughout all generations, forever and ever. Amen.*

*- 1 Thessalonians 5:23-24*