

**Caldwell Methodist Church**  
**Board of Stewards Meeting Minutes**  
Monday, May 8, 2023

**BOS ATTENDEES:** Pastor Kevin McMachen      Mark Telg – Chair      Tommy Griffin  
Monica Odenbach      Bridget Ingram      MaryAnn Baron      Michael Bennett  
Becky Aldridge      Brad Blaha      Stu Chapman

**CALL TO ORDER:** Mark Telg – Chair - called the meeting to order @ 6:03pm.

**OPENING PRAYER:** Pastor Kevin McMachen

**OPENING COMMENTS:** **\*\*NOT SURE WHAT TO PUT HERE\*\*** we started out with phillip, but he's #7 on the agenda

**SPRC:** Pastor Kevin met with SPRC last month to discuss the resignation of part-time Director of Youth Ministry, Jesse Novak. She will stay on board until a replacement is hired. There has been 1 applicant for the position that will be interviewed, any other applications are welcomed. On 6/1/2023 the church office will be closed so that the church staff can meet at Pastor Kevin's home for Planning Center Training and other team building exercises.

**TRUSTEES:**

1. Safe Sanctuary – Courses have been completed and emails will be sent out.
2. Wheelchair Ramp - Stu Chapman continues to gather information needed to proceed.
3. Update on campus-wide internet access - Pastor Kevin had a meeting on 5/8/2023 to discuss live streaming capabilities.
4. Responsibilities/coordination of church rental events – Bridget Ingram continues to gather information to combine Wedding and General forms, she will work with Phillip Staggs on this project.
5. Staff Credit Cards – Motion to order separate credit card for Pastor Kevin for church expenditures with a \$1,000 limit was made by Becky Aldridge, Seconded by Tommy Griffin, passed unanimously.
6. Update on Tax Exempt Status – Bridget Ingram and Michael Hester have faxed in the forms to the IRS and are waiting to receive paperwork regarding tax exemption.
7. Security Team – Phillip Staggs – Awareness has been raised regarding security on campus during church service and events. Pastor Kevin will put together a plan and speak to Bo Aldridge about a team. Further discussions are to be had.

**FINANCE REPORT:**

1. Monthly financial report –Becky Aldridge reported tithing has been low. We continue to work with Laura to streamline processes as to free up time to be able to focus on other needed areas. Additional reports were emailed to the BoS prior to the meeting for review.
2. Updating Safety Deposit Box Signature Cards – Motion to have Becky Aldridge, Ann Chapman, Monica Odenbach, and Kirk Chapman on the Safe Deposit Box Signature Card at Citizen’s State Bank, made by Tommy Griffin, Seconded by Bridget Ingram, passed unanimously.

### **OLD BUSINESS:**

1. Church Van - A 2023 Transit Van was ordered and will take 6-8 months to be delivered. Bids for the old church bus will be considered by any church congregant.
2. Signage – Motion to accept bid from Rodney Havemann to install 4 signs on 2 trailers made by Brad Blaha, Seconded by Tommy Griffin, passed unanimously. Tommy Griffin continues to receive bids on other signage on campus.
3. UM Army – Meals to be provided will be on, Sunday Night 7/16, Thursday Night 7/20, and Saturday Morning 7/22.

### **NEW BUSINESS:**

1. Pastor Kevin will be leading a Summer Bible Study 6/7 to 8/2. The book inspiring the study is “Fresh Air” by Jack Levison, a profound scholar on the Holy Spirit.
2. Becky Aldridge has coordinated a Mini Retreat for Women on 6/24/23 at Caldwell Methodist. All women are welcome.

**CLOSING PRAYER:** Michael Bennett

Meeting adjourned by Mark Telg @ 08:26pm. Next monthly BoS meeting scheduled for **June 12th, 2023 at 6pm.**